

Star Photography and Productions
Model / Talent Information

Information Package

Star Photography and Productions



www.star-photo.com

[Professional Photography and Videography](#)

Star Photography and Productions, P.O. Box 751, Rio Linda, CA 95673 916-991-1279

Star Photography and Productions

Model / Talent Information

Introduction

This document gives you an overview of our model/talent portfolio sessions. Whether a paid session, combined effort (Test/Trade) or assignment, this will assist us in creating the best images and making the creative process a smooth transition. If there are any questions, do not hesitate to ask.

Photographic Requirements- Talent Portfolios

Model photographic requirements are normally set for several purposes; portfolios, composites, publicity, editorial and commercial assignments, etc.

The model portfolio is a series of images, which are each of a different style, setting, or situation. The main focus is to show versatility and give clients an idea of how the model will look if they are hired for the clients project.

The model composite is an advertising flier or calling card and contains an average of from two to six carefully selected images and statistical information related to the model. The images vary in range depending on the model's versatility and specialty, but one of the images is usually a full figure and another a full face (Head Shot).

Keep in mind what your specific requirements are, for the type of work that you are going to pursue. Select images or styles that will coincide with these requirements and discuss them with your photographer. Use magazines, books or other composites to give you an idea as to what type of image or photographs you would like to produce.

The Session

The main focus of the session is to provide outstanding images which will show your personality and versatility. For this reason the main concern is for you to be comfortable and calm. It is understandable that you may be nervous for the first time working with a new photographer. Your first session will be geared toward this understanding. You will be given a warm up period which will allow you and the photographer to become familiar with each others expectations.

Keep these recommendations in mind during the warm up period and as the session progresses;

1. Make suggestions as to poses and accessories.
2. Relax and act as if you are talking to an old friend.
3. Concentrate on the concept that the current setting is trying to portray.
4. Don't worry about a photograph that you thought may have looked bad (it can always be discarded).
5. If you do not understand instructions, ask for clarification.
6. Actually portray the image that the scene is focused on (like an actor in a role).
7. Unless instructed otherwise, move in between shots to a different pose.

Remember that you and the photographer have the same goals in mind and that you are both working to accomplish these goals. The session is not continuous direction by the photographer, but a cooperation by all parties to provide the best images possible.

Types of Sessions

Beginners

Beginners are persons who have not had any portfolio work done whatsoever. The sessions are geared to get the model use to and comfortable with the photo session and expectations. Content is based on essential needs for basic portfolio and composite requirements.

The price includes: One 1 hour test session. Two 2 hours sessions.

In the 2 hour sessions you will be allowed at least two changes of clothes. One of these sessions may be on location. You will review approximately 90 images to choose from. Prices do not include final print costs.

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Intermediate

Intermediates are persons who have had the basic portfolio and composite work done, but are in need of update to their books or print work. The model is expected to have the basic requirements and experience in working with photographic expectations.

The price includes: One 3 hours session.

In these sessions you will be allowed at least three changes of clothes. Session Content will be based on portfolio needs. You will receive approximately 60 images to choose from. Prices do not include final print costs.

Advanced

Advanced sessions are geared towards the models current requirements. These are usually focused towards a specific theme or look that the model is currently trying to portray or is based on current trends and styles that are popular. More time is spent on advanced features and settings. The Model should have at least one years working experience.

The price includes: One 3 hours session.

What to Bring?

Wardrobe

Select clothing that is comfortable to you for the type of image that you would like to portray. Discuss your selection with the photographer prior to the session. If you are using a specific scene, make sure tha the clothing matches the setting and have several variations from which to choose. If you are doing a session which involves swimming suits, lingerie or loose clothing, do not wear restricting or tight clothing prior to the session. This will cause marks in the skin which may take hours to disappear.

Bring all of the wardrobe items that you would like to be shot in. If the session has pre-determined the type of wardrobe, then limit the wardrobe to that category. Always brings alternate clothing to give variety to the sessions results. Remember to bring accessories for the outfits(shoes, jewelry, belts, nylons, scarfs, leggings, etc).

Some categories to consider are

High Fashion, evening Dress,etc.

Sporty Style, workout outfits, shorts, wrist and head bands, etc.

Casual, jeans, Tshirt, tank top, denim, skirt, etc

Swimwear, One piece, two piece, etc

Lingerie, If you are going to shoot Lingerie, undergarments, or for accent to other categories.

Glamour, Exotic outfits that enhance your glamorous side.

Implied nudity or artistic nude, bring wraps, and other accessories to accent or seclude assets.

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Makeup/Hair

For most situations makeup should be applied to give the impression of wearing no makeup at all. In other instances the makeup may be the emphasis for the photograph or may be to enhance a specific scene.

Bring all of your makeup and hair accessories This would include but not be limited to:

Moisturizer

A foundation that matches your complexion

Concealer to cover up skin imperfections, dark under eyes, etc.

Eye shadows and accents. (variety of colors)

Mascara

Eye liner pencil

Contours to hide or enhance areas

Blush that matches or accents complexion, foundation, etc.

Lipstick and Liner

Powder

Brushes

Hair Curler, Curling Iron

Hair straightener

Hair Spray

Hair Brush and Comb

For General Purposes the following makeup routine should be followed;

1. Start with a clean face.
2. Apply a basecoat that matches your complexion.
3. Apply eye shadow dependent on your facial structure and colors.
4. Apply mascara to eye lashes.
5. Apply eyeliner to the upper lid.
6. Apply a minimum amount of rouge to the cheekbone and work out towards the scalp.
7. Apply a translucent powder.
8. Apply a warm colored lipstick or light gloss.

Remember when applying makeup for photography that a lighter color will enhance a certain area and dark colors will hide it. Use a cover cream on skin flaws prior to applying the basecoat.

Hair should be clean and soft with a healthy shine. Wash it at least twice the day prior to the session. Haircuts or permanents should be at least a week old. Be prepared to make minor adjustments to your hair as the session will progress, bringing the necessary supplies.

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A Word About Our Policies

The information contained on this page will give you an idea of how the session will progress and be prepared. It will also give you an overview of the policies of our company so that there will be no surprises or misinformation about our agreements.

At least one pre-portrait conference will be scheduled to discuss your needs for our services. This conference is crucial in order to provide you with quality images that you will cherish for years to come.

The session will be held at a predetermined date, time and place. Because of the great response to our style of photography, creation fees are prepaid to reserve the time required to plan and create your photographs. The creation fee is separate from the purchase price of your finished portraits, and assures you of our unique consultation service.

We will not use or resell photographs of individuals without their permission to do so. You will be contacted should such a request be warranted. In house usage will be for promotional purposes of the studio itself (portfolio, website, illustration, etc)

Models and Talent who are not of legal age will be required to have permission of a parent or guardian if the session is of a mutual benefit nature (trade for print/test session). Under no circumstances will inappropriate or illegal photographs (nude, erotic, etc) be taken of individuals who are not of legal age to do so. Attempts to contract for such sessions will be reported to the appropriate authorities.

To aid you in your selections, the preview images you will see will be either in 4x5 inch proofs, or digital. Because of the many styles and prices of our portraits, we will assist you with your selections in your home or in our studio. This is a sizable investment for you and we want your decisions to be the correct ones! In this fashion, we are able to advise you on available sizes and display options (including framing, albums, mounting and many other crucial factors). There is no additional charge for this service. Be sure to bring everyone who is involved in making the final decision!

Unless otherwise stated, tax is not included in any stated prices or quotes. Sales tax will be calculated at the current legal rate.

Due to the custom nature of our product, we ask that when you place your order you pay 50 percent of the amount due. The balance of your order is due upon delivery of your final images.

Our most important policy is that your satisfaction with your final Master Prints is guaranteed. If at any time during our process you are not comfortable with anything whatsoever, please feel free to let us know your concerns. In our communications together you can rest assured that your satisfaction is of utmost importance. Please let us know what we can reasonably do to keep you a happy and satisfied customer.

Thank You!

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The Following Forms

Are designed to help us assist you in designing an individual photo session which will portray you in your best image. Other forms describe your agreement with our studio in relationship to the usage of your photographs. Read these forms all the way through before you start filling them out. Think about what you wish to say in the photographs that we will create together. The purpose of the photo sessions are to provide you with quality images to use in self promotion. The more planned and thought out these sessions are, the easier it is to complete this goal. You can not show up and create exceptional images without some forethought.

The Talent / Model Information Form- will give us statistical information about you and the type of work that you are interested in pursuing. This form also gives us file information should future clients be looking for a person with your qualifications and statistics.

The Talent Model Questionnaire- tells us what interests you have and provides us with a brief overview of the type of person you are.

The Model Release - Permission to Use Photographs- is a model release that allows us to use the photographs that we take for our own promotional purposes (including, print, digital, web site and article illustration). This is for advertising, promotional and publishing purposes. We may not sell the photographs to a third party without your written permission. If you are paying for the session a release will not be required, but we may ask you for permission to use the photographs. In this case you will be asked to sign this form. We will not use photographs without permission. If the session is a mutual benefit, Trade For Print, Test Session you will be required to complete this form.

The Model Release - Full Release- is a model release that give the photographer full usage of the photographs. This is usually the type of release required should the photographs be resold to a third party for publication. This release gives the photographer the full usage rights to the photographs, including the right to resell.

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Model / Talent Information

TALENT / MODEL INFORMATION

NAME					
ADDRESS					
CITY		STATE		ZIP	
PHONE	()			SEX	M F

AGENCY	
PHONE	
CONTACT	()

DAYS AND HOURS AVAILABLE				
DAYS				
HOURS				

DESCRIPTIVE INFORMATION

BIRTHDATE	AGE	HEIGHT	WEIGHT	HAIR	EYES

BUST	WAIST	HIPS

SIZES	
INSEAM	
NECK	
SLEEVE	
DRESS	
SLACKS	
BLOUSE	
COAT	
SHOE	
HAT	
GLOVE	
BRA	

ASSIGNMENTS	YES	NO
COMMERCIAL		
EDITORIAL		
INDUSTRIAL		
FASHION		
GLAMOUR		
SWIMSUIT		
SLEEPWEAR		
LINGERIE		
UNDERGARMENTS		
SEMI NUDE		
NUDE / FIGURE		

PHOTOGRAPH

OTHER INFORMATION

Star Photography and Productions

Model / Talent Information

TALENT / MODEL QUESTIONNAIRE

NAME		AGENCY	
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What type of work do you hope to do or attract in your modeling or talent endeavors?
Do you have another occupation and how does it effect your talent or modeling career?
What types of things are your interested in?
What types of hobbies or sports do you enjoy participating in?
When it comes to your talent or modeling career what do you think makes you unique or special?
What are some of your favorite settings or locations.
What types of clothing and colors do you think make you look your best and why?
Describe what you think would be the ideal photo session for you and why you think so.

Can you do your own makeup and hair? Yes _____ No _____

Go through magazines that portray the image that you would like to project. Cut out or photocopy those image that you admire or would like to duplicate. Remember to be versatile in your selection in order to portray different types of settings or images. Attach these copies to the back of this sheet.

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Model Release - Permission to Use Photographs

In consideration for value received, receipt whereof is acknowledged, I hereby give Star Photography and Productions, Michael Crofts, the absolute right and permission to publish, copyright and use pictures of me in which I may be included in whole or in part, composite or retouched in character or form, in conjunction with (initial those applicable)

_____ My Own Name.

_____ A Fictitious Name.

Date: _____

Individual Photographed (signed): _____

Individual Photographed (printed): _____

Address: _____

City _____ State: _____ Zip Code: _____

Telephone: _____

Witness (signed): _____

Witness (printed): _____

Address: _____

City _____ State: _____ Zip Code: _____

Consent (if applicable)

* If individual is a minor

I am the parent or guardian of the minor named above and have the legal authority to execute the above release. I approve the foregoing and waive any rights in the premises.

Parent or Guardian (signed): _____

Parent or Guardian (printed): _____

Address: _____

City _____ State: _____ Zip Code: _____

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Model Release- Full Release

In valuable consideration of my engagement as a model, upon the terms hereinafter stated, I, do hereby give Star Photography and Productions (Michael G. Crotts (the Photographer), his or her assigns, licensees, successors in interest, legal representatives, and heirs the irrevocable right to use my name (or any fictional name), picture, portrait, or photograph in all forms and in all media and in all manners, without any restriction as to changes or alterations (including but not limited to composite or distorted representations or derivative works made in any medium) for advertising, trade, promotion, exhibition, or any other lawful purposes, and I waive any right to inspect or approve the photograph (s) or finished version (s) incorporating the photograph (s), including written copy that may be created and appear in connection therewith. I hereby release and agree to hold harmless the Photographer, his or her assigns, licensees, successors in interest, legal representatives and heirs from any liability by virtue of any blurring, distortion, alteration, optical illusion, or use in composite form whether intentional or otherwise, that may occur or be produced in the taking of the photographs, or in any processing tending toward the completion of the finished product, unless it can be show that they and the publication thereof were maliciously caused, produced, and published solely for the purpose of subjecting me to conspicuous ridicule, scandal, reproach, scorn and indignity. I agree that the Photographer owns the copyright in these photographs and I hereby waive any claims I may have based on any usage of the photographs or works derived therefrom, including but not limited to claims for either invasion of privacy or libel. * I am of full age and competent to sign this release. I agree that this release shall be binding on me, my legal representatives, heirs, and assigns. I have read this release and am fully familiar with its contents.

Date: _____
Individual Photographed (signed): _____
Individual Photographed (printed): _____
Address: _____
City _____ State: _____ Zip Code: _____

Witness (signed): _____
Witness (printed): _____
Address: _____
City _____ State: _____ Zip Code: _____

Consent (if applicable)

* If individual is a minor

I am the parent or guardian of the minor named above and have the legal authority to execute the above release. I approve the foregoing and waive any rights in the premises.

Parent or Guardian (signed): _____
Parent or Guardian (printed): _____
Address: _____
City _____ State: _____ Zip Code: _____

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P.O. Box 751 Rio Linda, CA 95673 916-991-1279 888-833-5077

www.star-photo.com

Professional Photography and Videography



Web Site Hosting and Design Services

www.star1web.com

Services Directory

- Professional Photography
- Professional Videography
- Graphic Design and Layout
- Multimedia Production and Preparation
- Printing Services
- CD Portfolios
- Website Hosting
- Website Design
- Flash Authoring
- Shockwave Authoring
- Screensavers
- Desktop Graphics
- PDF Creation
- ECommerce Setup

Anything Else That You Need To Know??

[Call Us ---](#)

916-991-1279 Or Call Toll Free!! 888-833-5077